Theory, Methodology, Practice – Review of Business and Management

Formatting guidelines for submitted papers

Updated: November 2026. For the journal's policies on peer review, publication ethics and the use of generative AI, please visit https://ojs.uni-miskolc.hu/index.php/tmp/index

1. Files to submit

TMP uses double-blind peer review. Please upload two separate files in Microsoft Word (.docx) or RTF format:

- a title page, containing all information on the authors;
- an anonymised manuscript, containing no information that could identify the authors (also remove personal data from the file properties in Word).

2. Title page

The title page must contain the following items:

- Title of the manuscript
- Name, email address, ORCID iD and affiliation of each author
- Declaration of competing interests
- Data availability statement (choose one of the options below)
- Sources of funding and acknowledgements
- Author contributions (for papers with two or more authors, see below)
- Generative AI Declaration Statement (see below)

Data availability statement options:

- The datasets generated and/or analysed during the current study are available in the [repository name] repository, [persistent identifier, e.g. DOI].
- All data generated or analysed during this study are included in this published article [and its supplementary information files].
- The data that support the findings of this study are available from the corresponding author upon reasonable request.
- Data sharing is not applicable to this article as no datasets were generated or analysed during the current study.

Author contributions:

For each category, give the names of the contributing authors and their share of the work in per cent, for example: Conceptualization: Author A, 60%; Author B, 40%. Categories: Conceptualization; Formal analysis; Funding acquisition; Supervision; Validation; Writing – original draft; Writing – review & editing.

Generative AI Declaration Statement:

The same statement must appear on the title page and in the manuscript, above the References. Use one of the following:

- If AI was not used: “The author(s) declare(s) that no generative artificial intelligence (AI) tools or services were used in the research, writing, analysis, or any other aspect of this work.”
- If AI was used: “During the preparation of this manuscript, the author(s) used [NAME OF TOOL/SERVICE] for the purpose of [SPECIFY PURPOSE]. The author(s) subsequently reviewed and

edited the content as necessary, maintained full human oversight of the process, and assume full responsibility for the accuracy and integrity of the published work."

The permitted uses of AI are described in the journal's Use of Generative AI policy.

3. Structure of the manuscript

The anonymised manuscript should contain the following sections, in this order:

- Title
- Abstract (150–250 words, in a single paragraph)
- Keywords (up to 5, separated by semicolons, e.g. apple; pear; grapes)
- Journal of Economic Literature (JEL) codes
- Introduction, including the research question
- Literature review
- Materials and methods
- Results and discussion (main findings and their relation to the reviewed literature)
- Conclusion
- Generative AI Declaration Statement
- References
- Appendix (optional, no longer than 10 pages)

4. Further formatting details

- An original article would normally consist of 5,000–8,000 words.
- Authors are encouraged not to use any special text formatting at all.
- The text should be single-spaced, using Times New Roman 12-point font, with no blank lines between paragraphs and no page numbers.
- TMP uses the APA 7.0 format for in-text citations and reference lists. Please use a citation tool or read the detailed description of this style: https://bit.ly/APA70description
- Figures and tables are inserted in the text and numbered consecutively; their sources must be given.
- Please do not use footnotes. Peripheral remarks can be included in the text within parentheses; if notes are absolutely necessary, use endnotes.
- The reference list contains all cited sources, and only these, in alphabetical order.
    - Check whether a DOI is available for each cited work (https://search.crossref.org/). If it is, add it in the format https://doi.org/xxxxxxxx
    - If a URL is available for a cited work, add it to the reference.
    - Add an English translation of the title of non-English sources.

5. Before peer review

All submissions are checked for similarity with iThenticate. Papers with a similarity index above 25% (including references) or 15% (excluding references) are rejected. Manuscripts that do not follow these guidelines may be returned to the authors before review.